



## EXHIBITOR MOVE-IN/OUT INFORMATION - Please read carefully

**Move-In:** Move-in of exhibits will begin on the following days:

<u>Wednesday, November 29:</u>	By appointment only
<u>Thursday, November 30:</u>	8:00am – 5:00pm
<u>Friday, December 1:</u>	7:00am – 10:00am

**Important:** ALL exhibits must be set and ready by 10:00am on Friday, December 1st. The show opens at 11:00am.

**Move-Out:** Move-out will begin at 4:00pm on Sunday, December 3rd and end at 11:00pm. **ALL exhibits must be out of the halls by 11pm.**

Exhibits **CANNOT** be dismantled while the public is in the building. **PLEASE DO NOT DISMANTLE** until 4:00pm on Sunday, December 3rd. Any violation of these rules will result in a \$100 penalty to your account.

**Questions:** Contact Lori Guiang at 847-602-9285 / [lori.guiang@goodsam.com](mailto:lori.guiang@goodsam.com)  
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