



EXHIBITOR MOVE-IN/OUT INFORMATION - Please read carefully

Move-In: Move-in of exhibits will begin on the following days:

<u>Wednesday, December 1:</u>	By appointment only
<u>Thursday, December 2:</u>	8:00am – 5:00pm
<u>Friday, December 3:</u>	7:00am – 10:00am

Important: ALL exhibits must be set and ready by 10:00am on Friday, December 3rd. The show opens at 11:00am.

Move-Out: Move-out will begin at 4:00pm on Sunday, December 5th and end at 11:00pm. **ALL exhibits must be out of the halls by 11pm.**

Exhibits **CANNOT** be dismantled while the public is in the building. **PLEASE DO NOT DISMANTLE** until 4:00pm on Sunday, December 5th. Any violation of these rules will result in a \$50 penalty to your account.

Questions: Contact Chris Hamilton at 224-250-1150 / chris.hamilton@goodsam.com